

**Vignan's Institute of Management & Technology for
Women**
(An Autonomous Institution & Accredited by NAAC)

**Minutes of the Library Committee meeting held on 5th July, 2025 at 12:15 p.m.
in the Board Room.**

The Quorum (minimum 40%) was satisfied.

The following members were present.

1. Dr. G. Apparao Naidu
2. Mrs. T.V. Nagaraja Kumari
3. Dr. G. Rajesh
4. Dr. T. Pullaiah
5. Dr. C. Srinivasa Kumar
6. Dr. M. Vishnu Vardhana Rao
7. Dr. D. Shanthi
8. Dr. R. Sridhar
9. Dr. B. Phijik
10. Mrs. B. Geetha

The Chairman welcomed all the members to the meeting of the Library Committee.

Proceedings of the meeting of the Library Committee

**Agenda Item 1: Review & confirmation of the previous Minutes of Meeting of
the Library Committee held on 25/03/25.**

Minutes of the meeting of the Library Committee held on 25th March, 2025 were confirmed.

Agenda Item 2: Action taken on previous meeting, if any.

S.No.	Item	Action Taken
1	Renewal of e-subscriptions and DELNET membership.	The renewal process for the required e-subscriptions and DELNET membership was completed.

Agenda Item 3: Discussion about library budget for the academic year 2025-26.

The proposed library budget for the academic year 2025-26 was reviewed by the committee and a detailed financial plan was prepared in which funds were allocated for various academic and non-academic resources related to the maintenance and upgradation of the library.

Agenda Item 4: Purchase of textbooks and reference books for the current academic year.

The committee stressed upon the need of listing the important textbooks and reference books for the academic year 2025-26 by procuring the list from all the departments and procuring the same.

Agenda Item 5: Selection of journals (print and online).

The committee discussed the need for the reviewing of existing journal subscriptions in terms of relevance and usage.

Agenda Item 6: Discussion about organization of library orientation program for students.

The committee discussed the need of conducting a comprehensive library orientation program covering all the aspects of utilizing the library resources for newly admitted students.

Agenda Item 7: Any other discussion with the permission of the Chair.

No additional matters were discussed with the permission of the Chair. The committee expressed its satisfaction with the discussions held on the scheduled agenda items, and the meeting concluded with a vote of thanks to the Chair.

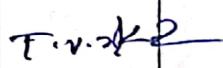
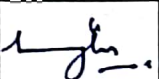
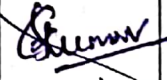
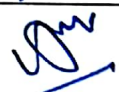
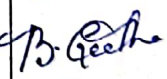


CONVENOR

**Vignan's Institute of Management & Technology for
Women**
(An Autonomous Institution & Accredited by NAAC)

Minutes of the Library Committee meeting held on 05th July 2025, 12:15 P.M.
in the Board Room, VMTW

Members Present:

S. No.	Name	Designation	Position	Signature
1	Dr.G.Apparao Naidu	Principal	Chairman	
2	Mrs. T.V.Nagaraja Kumari	Librarian	Convenor	
3	Dr.G.Rajesh	COE	Member	
4	Dr.T.Pullaiah	HOD-ECE	Member	
5	Dr.C.Srinivasa Kumar	Professor, CSE	Member	
6	Dr.M.VishnuVardhana Rao	HOD-AIML	Member	
7	Dr. D. Shanthi	HOD-IT	Member	
8	Dr. R. Sridhar	HOD-BSH	Member	
9	Dr. B. Phijik	HOD-CSE	Member	
10	Mrs. B. Geetha	Member Secretary	Member	

**Vignan's Institute of Management & Technology for
Women**
(An Autonomous Institution & Accredited by NAAC)

Minutes of the Library Committee meeting held on 31st March, 2026 at 11:45 a.m. in the Board Room.

The Quorum (minimum 40%) was satisfied.

The following members were present.

1. Dr. G. Apparao Naidu
2. Mrs. T.V. Nagaraja Kumari
3. Dr. G. Rajesh
4. Dr. T. Pullaiah
5. Dr. C. Srinivasa Kumar
6. Dr. M. Vishnu Vardhana Rao
7. Dr. D. Shanthi
8. Dr. R. Sridhar
9. Dr. B. Phijik
10. Mrs. B. Geetha

The Chairman welcomed all the members to the meeting of the Library Committee.

Proceedings of the meeting of the Library Committee

Agenda Item 1: Review & confirmation of the previous Minutes of Meeting of the Library Committee held on 05/07/25.

Minutes of the meeting of the Library Committee held on 5th July, 2025 were confirmed.

Agenda Item 2: Action taken on previous meeting, if any.

S.No.	Item	Action Taken
1	Discussion about library budget for the academic year 2025-26.	A detailed library budget proposal was prepared by the library in-charge for the academic year 2025-26 and

		was forwarded for the approval of management.
2	Purchase of textbooks and reference books for the current academic year.	A consolidated list of required textbooks and reference books was prepared and the process of procurement was completed.
3	Selection of journals (print and online).	Renewal and subscription process for important print and online journals was initiated.
4	Discussion about organization of library orientation program for students.	A library orientation program was conducted for the newly admitted students of the academic year 2025-26.

Agenda Item 3: Discussion about storage of outdated books.

The committee reviewed the condition, relevance and utilization of older library collections to ensure effective space management and collection development. It also assessed the need of creating an additional space in the library for the storage of such academic resources.

Agenda Item 4: Renewal of e-subscriptions (DELNET memberships).

The committee reviewed the importance and benefits of DELNET membership and other subscribed electronic resources. Therefore, the renewal of such subscriptions was considered to be necessary for continuous academic excellence of the institution.

Agenda Item 5: Any other discussion with the permission of the Chair.

The committee discussed the need of the library committee to take more enthusiastic efforts in incorporating innovative ways of upholding the institution's academic excellence.

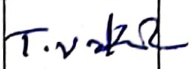
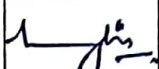
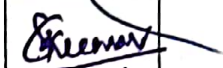
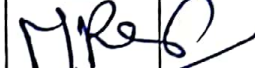
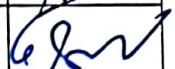
T. V. R. K. 2

CONVENOR

**Vignan's Institute of Management & Technology for
Women**
(An Autonomous Institution & Accredited by NAAC)

Minutes of the Library Committee meeting held on 31st March 2026, 11:45 A.M.
in the Board Room, VMTW

Members Present:

S. No.	Name	Designation	Position	Signature
1	Dr.G.Apparao Naidu	Principal	Chairman	
2	Mrs. T.V.Nagaraja Kumari	Librarian	Convenor	
3	Dr.G.Rajesh	COE	Member	
4	Dr.T.Pullaiah	HOD-ECE	Member	
5	Dr.C.Srinivasa Kumar	Professor, CSE	Member	
6	Dr.M.VishnuVardhana Rao	HOD-AIML	Member	
7	Dr. D. Shanthi	HOD-IT	Member	
8	Dr. R. Sridhar	HOD-BSH	Member	
9	Dr. B. Phijik	HOD-CSE	Member	
10	Mrs. B. Geetha	Member Secretary	Member	